



MINUTES OF THE PARISH COUNCIL MEETING

Tuesday 16 July 2024, 7.30pm Village Hall

Parish Councillors Simon Richards (Chairman), James Ashmore, Brenda Hunt, Dianne Kirk; Clerk Susan Turner;

Guests: Brian Baker for Village Hall Committee; County Cllr Tim Davies

2024.

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WELCOME & APOLOGIES

Apologies: Rick Scholes, Ian Bowman, Ward Cllr Anne Crampton.

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PUBLIC SESSION No members of public present.

33

MINUTES OF PREVIOUS MEETING AGM of 28 May 2024, agreed and signed.

34

DECLARATIONS OF INTEREST in items on the Agenda, none.

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COUNTY COUNCILLOR UPDATE & DISCUSSION

Household waste recycling centres Recent Group Briefing meeting on responses to consultation – the Service Provision / Savings Programme 2025. It seems likely that the Hartley Wintney tip will remain open; though subject to Executive Decision later this month. Incidentally, the policy of booking visits didn't seem to result in an increase in fly-tipping; but reasonable to assume closures would. Guidelines say a requirement for a tip within seven miles, though only guidelines.

Resurfacing – Causeway supposed to be in budget for the current financial year.

Wellington roundabout to Riseley done (questioned whether needed doing).

The Bramshill Road done but potholes already coming back.

Potholes fixed – at the church end of Church Lane; and Laundry Lane – sprayed liberally with hot tar, the latter holes filled proud (whether tamped down later?).

Tim Davies noted many fewer complaints about potholes this year than last – maybe because mild winter, County have made increased efforts to fix.

NOTE

To provide Cllr Davies with list of works needed / things to check out – will send on in an email to James Holt, Highways Manager.

Ongoing issue in School Lane – Southern end of School Lane.

Background: Highways came out, indicated grips here and there to be cut or recut, lots of white marking; that was at least two years ago, the white marking now gone. Flooding has lessened – it seems a fire hydrant was leaking; this shut off after used for tractor fire last winter. But blocked drainage remains.

Recurring flooding Causeway corner of Heckfield roundabout; Causeway at junction with A33; B3349 north of Heckfield roundabout; Laundry Lane into B3359. To report locations to Cllr Davies **APPENDIX I,**

Trees on HCC land The segment of land between the B3349 School Lane owned by County – **APPENDIX II.** No maintenance to very tall trees; huge branch came down from dead Oak, residents cleared. Also trees hanging over School Lane, becoming a tunnel, potential problems with clearance for the bin lorry. (Noting the trees are in the Conservation Areas, will require an application to Hart.)

Laundry Lane verges – apparently never cut by Highways. Noting landowner responsible for trees, hedges and ditches; County responsible for verges as these part of the Highway. HCC have cut verges along B3349. To log the Laundry Lane verges on the HCC website.

36

VILLAGE HALL

.1

Energy Efficiency Measures

Discussion: A viable alternative to the oil most important. Ground sourced heat pump gives a more constant heat supply. Air sourced more immediate, but probably find electricity cost will match the current oil cost. Oil cost at the moment is

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unsustainable and increasing; likely to be spending all of hall income on oil. If looking to heat retention measures need to look at building as a whole.

AGREED For Parish Council and Village Hall Committee to progress via Focus Green for a strategy that will enable County funding. Clerk to arrange Teams call for Focus Green 'Strategy meeting' asap.

Focus Green recommendations at **APPENDIX III**

.2 Funding

i County's Parish & Town Council Investment (PTCI) fund reopened to 31 August.

NOTES *From PTCI Application guidance notes*

- Applications up to £30K for a range of improvements incl LED lighting conversion, improvements to heating systems, window replacements, solar panels, etc.
- Applicants should adopt a 'save it before generating it' approach, ensuring action has been taken to reduce energy consumption and achieve carbon savings prior to generating energy eg solar PV.

ii Additional application to ACRE (Action for Communities in Rural England) for up to 20% of total.

<https://acre.org.uk/news-grants-of-up-to-75000-return-for-village-halls/>

.3 Village Hall broadband

Discussion

- Forty two households in vicinity of Church Lane, School Lane.
- Question circulated on Whatsapp seeking expressions of interest in a fibre connection: no response.
- Openreach Community Fibre Partnership seems not an option / not required.
- The Village Hall is eligible for a business fibre connection.

AGREED Fibre a priority; Village Hall to order a business connection.

37 COMMUNITY EVENT No availability to organise a September event.

AGREED Christmas drinks on a Sunday afternoon. Action to arrange with Highfield.

38 FOOTPATHS

.1 Powers and duties re public rights of way

TO NOTE Powers and duties, summary

Ensure stiles, gates in good condition: Duty Landowner; Power - County Council.

To keep back overgrowth growing in from the side or above:

Duty Landowner; Power - County, District and Parish Councils, Users.

To keep down undergrowth ie vegetation growing up from surface:

Duty County Council; Power - Parish Council, Users.

To maintain bridges: Duty Landowner and County Council.

Maintain surfacing and/or drainage: Duty County Council; Power - Parish Council.

To provide signposting from a road: Duty County Council; Power - District & Parish Councils.

To provide other signposting and waymarking:

Power - County, District and Parish Councils.

To authorise temporary diversions: Power - County Council.

TO NOTE Re County responsibilities. Email of 30 May from Area Countryside Access Manager, confirming that (or so it seems at the moment) HCCCS not continuing with any proactive FP cutting schedule **APPENDIX IV**.

Work instead 'will involve a combination of programmed works and responsive measures to address reported issues'.

Plus looking more to provide support role for volunteers

www.hants.gov.uk/community/parish-pages/parish-partnership-fund

.2 Heckfield FP4 – East from Laundry Lane to B3011 – Strimmed 06 July: noted good job done by Lengthsman.

.3 Coldpiece Wood path – Strimmed 06 July: noted good job done by Lengthsman. Silver Birch down over path – Cleared by Lengthsman 15 July.

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- .4 **Footway to New Inn** – brocken tree cleared by Lengthsman 15 July.
- .5 **Paths maintenance list** – booked Lengthsman Mon 06 August – two-man-day.

Current Parish priority list:

- 1 ~~FP 4 from Laundry lane east to B3011 (noting damaged gate)~~
- 2 ~~Coldpiece Wood permissive path~~
- 3 FP 502 from Wellington Country Park to stables. (Note re-routed path.)
- 4 FP 2 from church to A33 – each end as middle is okay
- 5 Track 503 from Devils Highway south to Mill Lane.
- 6 ~~Path 8 from Laundry Lane south to Kiln Farm (Hortus Loci) – cut by Coldpiece Farm.~~
- 7 Roadside footway to New Inn... ongoing.

- .6 **Lengthsman task still outstanding** – Scalplings for B3349 end Church Lane South.

39 HIGHWAYS & TRAFFIC

Ongoing communication with HCC, now with new Cabinet member for Highways Lulu Braverman. (Noting Kirsty North is Universal Services which covers Safer Roads – according to HCC website she and Lulu Braverman have joint Decision Days.)

Feedback has continued as previous, re HCC policy. All residents encouraged to keep writing and reporting.

AGREED Road safety and traffic calming needs to be considered for the lengths of the roads Hook to Riseley, and Heckfield to Hartley Wintney.

40 FINANCE 2024/25

- .1 **Internal audit report APPENDIX V**
 - .2 **Accounts 2024/25 to date APPENDIX VI** Reconciliation at 15 July = £18,424.01.
Payments since last meeting so far
- | | | |
|---|---|---------|
| 4 | Zurich – Insurance PC Insurance 2024/25 | £218.96 |
| 5 | Clerk Salary – May | £300.00 |
| 6 | Clerk Salay – June | £120.00 |
| 7 | HMRC – PAYE-Tax-Apri-May-June | £180.00 |
| 8 | Peter Brown – Internal Audit 2023/24 | £75.00 |

- .3 **Insurance renewal** confirmed from 01 June via Zurich.
- .4 **Budget** (no change) – **APPENDIX VII** – allows for £8K towards Cottage2 / Village Hall, £2K towards ‘Village upkeep’, £500 towards a Community event.

41 PLANNING

- .1 **Parish Planning Applications** Update on recent applications **APPENDIX VIII**.

Applications of note

New application for ‘Burlington’ former Whitewater Stables for a replacement, but larger dwelling, and change of use. This the third application for the site.

[24/01354/FUL](#) (Validated 03 Jul 2024) Burlington, Bramshill Road. Erection of a replacement dwelling and a triple bay garage, following the demolition of six buildings, including the existing dwelling, two barns and three stable blocks. The application site, which covers the area of PDL, mixed use residential and equestrian, is to be residential in use.

AGREED Parish Council again to comment on need for renewable energy provision.

- .2 **Tree applications of note** – The Cala application approved for extensive TPO works at Dukes Meadow including by the public footpath.

[24/00734/TPO](#) (Grant 21 June, Validated 03 May 2024) Street Record, Odiham Road, Riseley. All works are set out in the Tree works plan (RPS Drawing 720 Tree works Plan 2023).

42 FURTHER REPORTS / UPDATES

- .1 **Charity Skydive**

AGREED Donation of £250 from Parish Council for Dianne Kirk’s skydive for Action for Kids:

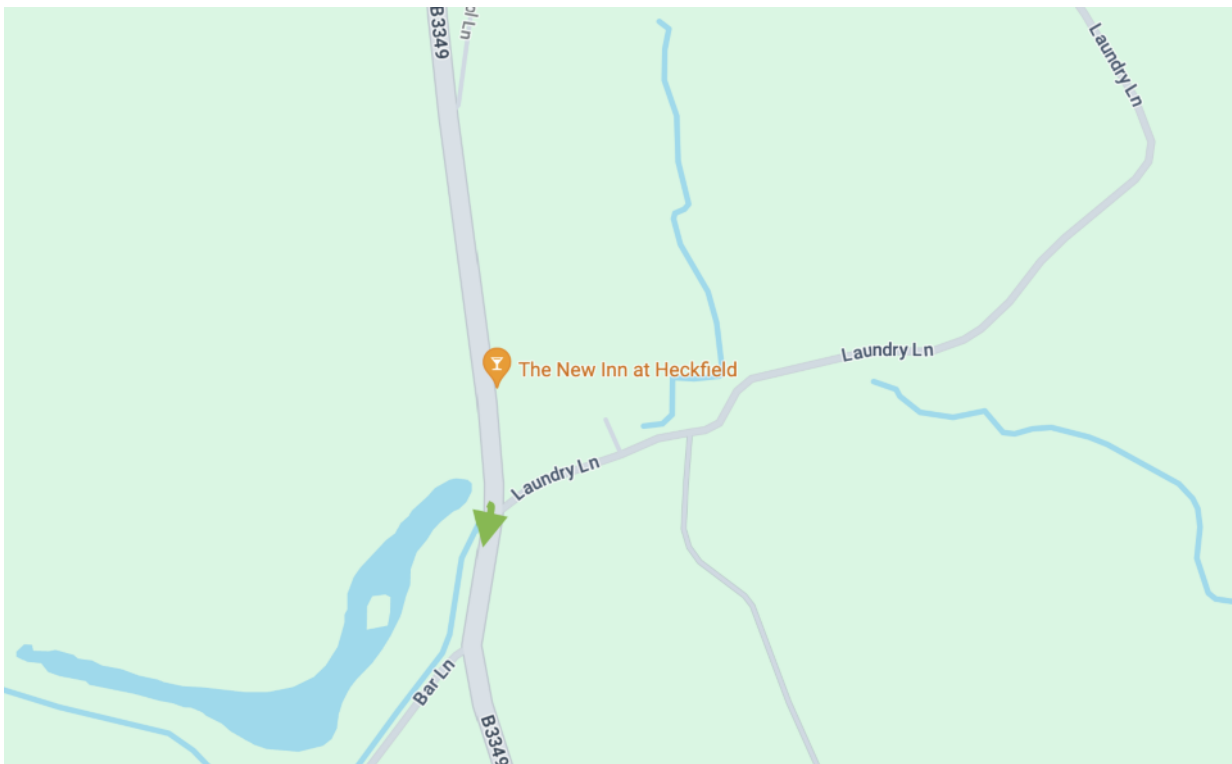
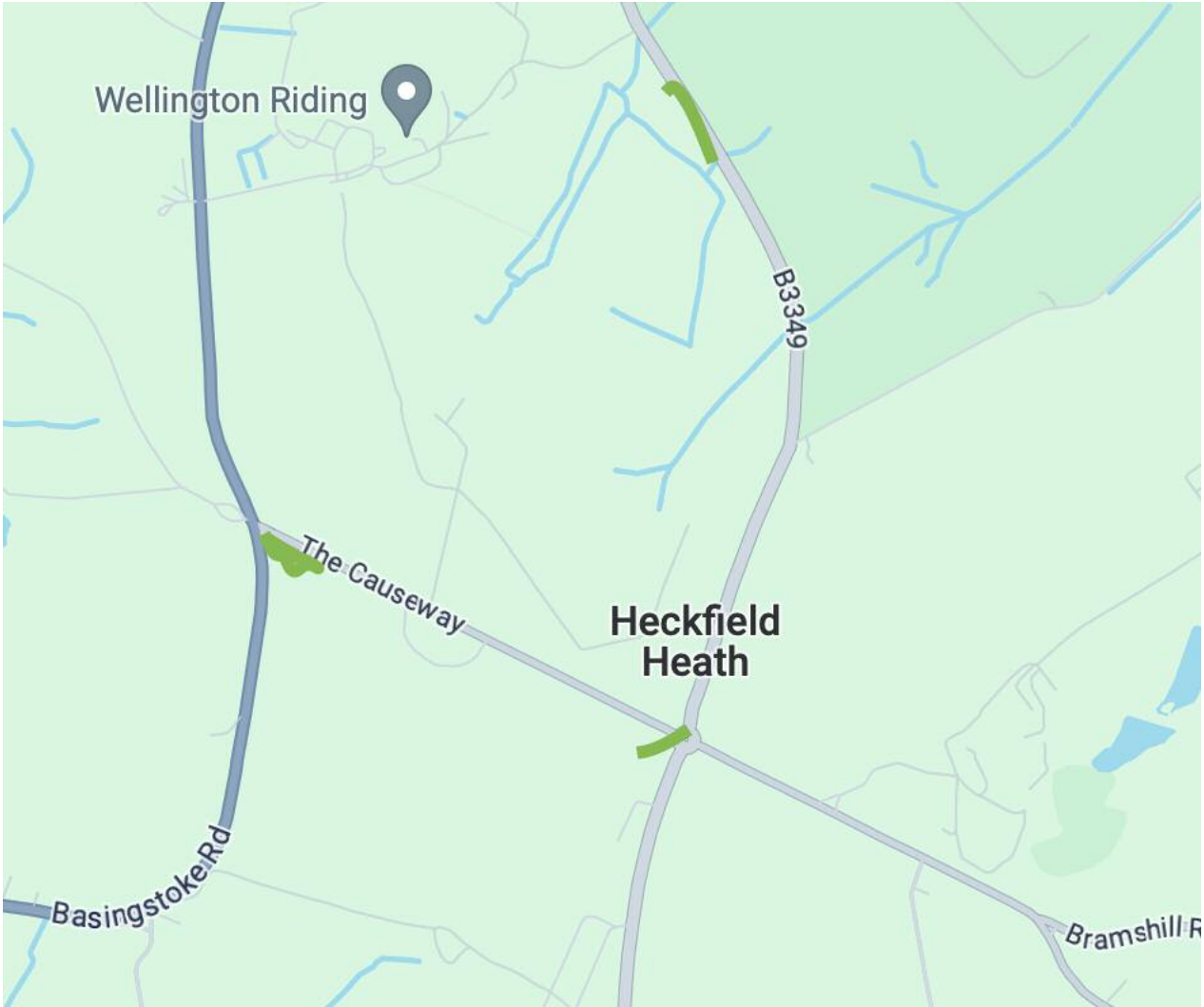
AFK supports disabled children and young people by providing mobility equipment, employment support, training and promoting self-advocacy.’
<https://www.afkcharity.org/fundraising>

43 NEXT MEETING Tuesday 10 September 7.30pm Village Hall

Meeting close 9.15pm with thanks to all

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APPENDIX I: FLOODING LOCATIONS AS REPORTED TO CLLR DAVIES



APPENDIX II: HCC-OWNED TREES BY SCHOOL LANE

HCC-owned land
30694377





Building Energy Audit

1.0 EXECUTIVE SUMMARY

The report is part of an independently commissioned energy audit for Heckfield Memorial Hall. This audit has been carried out in accordance with the general principles of BS EN 16247 Energy Audits. This report sets out details of the assessment process outlining recommended implementations to improve the energy efficiency of the building. It provides where applicable a summary of the fabric first approach to reducing energy using the Energy Hierarchy by improvements to the building fabric thermal performance, Low to Zero Carbon (LZC) heating technologies and interventions to the building services to transform the building towards CIBSE, DfE and BRE energy benchmarks. It provides an overview of the current energy consuming elements for the existing building and investigates individual energy efficiency improvements and decarbonisation measures.

This audit report covers Heckfield Memorial Hall and the objectives are to assess the current energy performance of the building and to prioritise measures to achieve significant savings in cost and carbon emissions considering various Net Zero commitments made by public sector organisations.

Fuel	kWh	T CO ₂	£
Electric	4,935	1.02	1,669
Oil	74,427	18.37	4,535
Totals	79,362	19.39	6,204

Table 1: Annual Energy Consumption and Cost

Fuel	Consumer	Est % Split
Electrical & Oil	Lighting	6.5
	Heating	90
	Small Power	1
	Domestic Hot Water (DHW)	2.5

Table 2: Significant Energy Uses

Tables 1 and 2 show annual consumption, costs, and significant energy users within the building.

Proposed energy performance improvement measures for the building have an assessed annual cost savings (including maintenance) of **£4,201.94** per year, with an overall investment of **£115,000** and an overall payback period of **24.72** years.

Building Energy Audit

Recommendations as presented on Table 3 below have been assigned a rating of 1 to 3.

Recommendation	Priority	Savings (kWh PA) Estimate	Savings (£ PA) Estimate	Maintenance (£ PA) Estimate	Savings (T CO ₂ PA) Estimate	Total Capex (£) Estimate	Simple Payback (Years) Estimate
Install Sub Metering and implement Target & Monitoring System	3	5,952.14	£465.29	£0	1.45	£7,500	16.12
Replace all existing non-LEDs with LED Luminaires	3	1,289.63	£436.23	£0	0.27	£5,000	11.46
Install Internal Wall Insulation to Main Hall	3	14,285.13	£870.34	£0	3.53	£30,000	34.47
Install Destratification Fans to Main Hall	3	7,142.57	£435.17	£0	1.76	£5,000	11.49
Replace Steel Frame Windows with new uPVC Windows to Main Hall	3	7,142.57	£435.17	£0	1.76	£15,000	34.47
Install Air Source Heat Pumps (ASHPs)	3	34,392.44	£656.72	£250	8.94	£40,000	60.91
Install Photovoltaics	3	4,000.00	£786.51	£100	0.83	£7,500	9.54
Install Battery Storage for PV	3	n/a	£566.51	£100	n/a	£5,000	8.83
Sub-total		74,204.47	£4,651.94	£450.00	18.54	£115,000	24.72

Table 3: Summary of Recommended Measures

1.1 Priority Ratings

Recommendations have been assigned a priority rating of 1 to 3.

Priority Rating	Payback Period (years)
1	0-3
2	3-7
3	> 7

Table 4: Priority Rating

APPENDIX IV

From: PROW <PROW@hants.gov.uk>

Sent: Thursday, May 30, 2024 9:50 AM

Subject: Update on Seasonal Vegetation Management on Public Rights of Way

Dear Parish Clerks,

I hope this message finds you well. I wanted to provide you with an update regarding our seasonal vegetation management on public rights of way across Hampshire.

As you may know, each summer, Hampshire County Council's Countryside Access Group embarks on a programme of vegetation cutting to ensure safe and accessible pathways for our communities. Traditionally, this has been carried out by our dedicated Ranger Team and supplemented by contractors. However, this year brings some changes due to escalating contracting costs. Over the past three years, we've witnessed a steady increase in contracting expenses, which has seen the cost of this work over doubling. After careful consideration and review of our budget, we regret to inform you that we are unable to sustain our previous priority cutting schedule with contractors.

To address this challenge, we're seeking to mobilising a larger staff resource from within the Countryside Service. This will involve a combination of programmed works and responsive measures to address reported issues. Additionally, we're exploring partnerships with organisations such as community payback and continuing to support the invaluable contributions of our volunteers.

If your Parish is concerned about potential shortfalls in vegetation clearance, we're here to assist. We can provide guidance and support on developing your own volunteer network **and through the Countryside Access Parish Delivery Partnership Fund (CAPDP), funding is available to support equipment and training for volunteers in your area.** For further information or enquiries, please visit the CAPDP website or respond directly to this email.

<https://www.hants.gov.uk/community/parish-pages/parish-partnership-fund>

If your parish council is an existing member of the lengthsman scheme, you may wish to consider using your lengthsman to undertake this maintenance work.

With the ongoing financial pressures faced by local councils, we appreciate your understanding as we navigate these challenges together.

Should you have any concerns or suggestions for collaboration, please do not hesitate to reach out, using prow@hants.gov.uk. Your input is invaluable as we strive to maintain our public rights of way together for the benefit of all.

If you identify any issues on the path network please report through our online reporting system - Problems on rights of way | Hampshire County Council (hants.gov.uk)

Thank you for your attention to this matter.

Elliott Rowe

Area Countryside Access Manager – East

Universal Services, Hampshire County Council

APPENDIX V



APPENDIX VII

HPC YEAR END COMPARISON			2023/24 TO DATE 15 JULY	BUDGET
Item	22/23 Year End	23/24 Year End		2024/25 budget FEB 2024
INCOME				
Precept	£16,000.00	£16,000.00	£16,000.00	£16,000.00
Grant funding	£1,000.00	£2,750.00		
Returned funds-VH	£9,850.00			
VillageHall-PTCI-grant		£1,495.00		
Bank interest	£44.14	£72.14	£52.38	£100.00
VAT reclaim	£1,848.80	£3,544.63		
Total Income	£28,742.94	£23,861.77	£16,052.38	£16,100.00
EXPENDITURE				
Salary	£2,700.00	£3,600.00	£900.00	£3,600.00
Finance/Governance	£600.97	£994.26	£569.96	£1,000.00
Community	£103.00	£494.00	£195.00	£500.00
Expenses				£500.00
Training				£300.00
Churchyard	£325.00			
Village-access/upkeep	£435.00	£1,335.00		£2,000.00
Devil's Highway				
VH - maintenance	£114.42			
VH-Energy-efficiency		£1,495.00		
VH - COTTAGE-1	£37,017.27	£17,835.15		
VH - COTTAGE-2				£8,000.00
Defib		£1,444.00		
VAT	£2,031.74	£1,835.49	£39.00	
Total Expenditure	£43,327.40	£29,032.90	£1,703.96	£15,900.00
SURPLUS/DEFECIT	£14,584.46	£5,171.13	£14,348.42	£200.00
BALANCE	£9,246.72	£4,075.59	£18,424.01	£4,275.59

APPENDIX VIII PLANNING UPDATE – HECKFIELD – 15 JULY 2024**APPLICATIONS, NEW SINCE LAST MEETING** 28 May

24/01354/FUL (Validated 03 Jul 2024) Burlington, Bramshill Road. Erection of a replacement dwelling and a triple bay garage, following the demolition of six buildings, including the existing dwelling, two barns and three stable blocks. The application site, which covers the area of PDL, mixed use residential and equestrian, is to be residential in use.

APPLICATIONS PENDING, RECENTLY DECIDED

24/00660/FUL (**Grant 08 July**, Validated 15 May 2024) Coldpiece Farm. Erection of an agricultural building and creation of hardstanding. NOTE: earlier application for permitted development prior approval (24/00329/GPDAFB)_refused so going for full planning.

24/00896/GPDAFB (**Prior Approval Given 05, June** Validated 08 May 2024) Whitewater Nursery Hound Green. Erection of a freestanding prefabricated shed for use as a replacement potting shed. NOTE: earlier application for permitted development prior approval (24/00559/GPDAFB) refused so trying again, amended.

24/00734/TPO (**Grant 21 June**, Validated 03 May 2024) Street Record Odiham Road Riseley. All works are set out in the Tree works plan attached (RPS Drawing 720 Tree works Plan 2023).

23/01908/LBC (**Grant 03 July** 24 Aug 2023) Ivy Cottage, Hound Green. Repairs to west gable frame and wall. (Following withdrawal of application 23/00830/LBC (Withdrawn 05 June, Validated 17 Apr 2023) to replace the west gable timber frame.)

APPEALS

APPEAL IN PROGRESS APP/N1730/W/23/3331263 Hart ref 23/00062/REFUSE (13 Oct 2023) Coldpiece Farm. Erection of 10 floodlights, each 6m high, around existing manège. At 07 Aug 24, date arranged, not yet decided.